

Vermont Enterprise GIS Consortium (EGC)**MEETING
MINUTES*****October 1st, 2012*****10:00AM to 11:00AM**Conference Call
Waterbury, VT***EGC Participants***

- Peter Telep - ANR
- Dejung Gewissler - VCGI
- Ivan Brown - VCGI
- Lesley Bean - VTrans
- Jan Leja - VDH
- Zach Borst - VEM
- Nate Sands - AG
- David Brotzman - VCGI

Guests:***Documents Distributed:***

1. Meeting Agenda

MINUTES	
Agenda Topic	Discussion
10:00AM to 11:00AM	<ul style="list-style-type: none">□ Geocortex Upgrade<ul style="list-style-type: none">○ Production Server<ol style="list-style-type: none">1. Dejung provide an update to the group regarding the status of the Production server config and any issues○ Who is using Geocortex?<ol style="list-style-type: none">1. VTrans - hasn't connected yet, will today2. VDH - defined configuration and have several applications working (prototypes)3. ANR - Actively working on applications4. VEM - no instances working, internal support unknown5. E911 - not present○ Admin<ol style="list-style-type: none">1. Security & Administration Plan - PJ presented the draft plan. Updated the security document. Folded in to Security Plan.○ Look and Feel Standards<ol style="list-style-type: none">1. Web Interface - PJ - Recommend the EGC identify essential elements that should be on all. Agree on minimum common elements that should be shown, possibly also where they should be shown.

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	<p>2. Print - PJ - Approach just like Web Interface, common elements and locations</p> <ul style="list-style-type: none"> □ EGC Web Services <ul style="list-style-type: none"> ○ EGC Web Services Registry - The group seemed to favor using the SharePoint Data and Resources list as the registry. PJ - Register as VGIS resources list in Sharepoint, each provider is responsible to keep updated. ○ Status of web services development/deployment. Status - Erik, ANR has added services. Dejung, no new services, existing services need fixing. □ EGC Business Plan - Assigned leads <ul style="list-style-type: none"> ○ Went over the business plan and are actively doing #3 and 6 (not sure of the status of #1). The status of other items are unknown. <p>Action items</p> <ul style="list-style-type: none"> • Finalized the security doc (I need some help from VCGI regarding Essentials architecture diagram and IP table) • Create a short list of web elements that should be on Essentials websites (not where the elements are placed on the site but what items should be on all sites) • Create a short list of map elements that should be on map templates (not where the elements are placed but what items should be on all printed maps) • Circulate 1-3 via email prior to... • Have a Essentials team conf call to go over above items the week of October 15th
Next Meeting	<ul style="list-style-type: none"> ○ Monday, November 5th, 2012

ACTION ITEMS - COMPREHENSIVE LIST					
Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	?	On Hold	
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	Fall 2012	MEDIUM	

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
3.	Geocortex Essentials <ul style="list-style-type: none">• Look and Feel Standards• Security Plan	Geocortex Admin Team	Fall 2012	HIGH	In process...